

# Personal data sheet

(confidential)

Employer: \_\_\_\_\_

<b>Last name:</b>	<b>Social security no.:</b>
<b>First name:</b>	<b>Date of birth:</b>
<b>Address:</b>	<b>Nationality:</b>
<b>Zip code, city:</b>	<b>Confession:</b>
<b>Residence permit:</b> <input type="checkbox"/> yes <input type="checkbox"/> no <small>Please enclose a copy</small>	<b>Withholding tax obligation:</b> <input type="checkbox"/> yes <input type="checkbox"/> no husband/wife employed: <input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> yes abroad <input type="checkbox"/> yes CH
<b>Marital status:</b>	<b>Date of marriage:</b>
<b>Family allowances for children:</b> <input type="checkbox"/> yes <input type="checkbox"/> no <small>Children Last name/ First name/ Date of birth:</small> _____ _____ _____	<b>Bank details:</b> bank name: location: SWIFT-code: IBAN-no.:
<b>Employment as:</b> <small>Please enclose a copy of duly signed contract</small>	<b>Workload</b> _____ %
<b>Monthly salary:</b> CHF _____ <input type="checkbox"/> gross <input type="checkbox"/> net <input type="checkbox"/> x 12 <input type="checkbox"/> x 13 <input type="checkbox"/> salary allowances:	<b>Hourly salary</b> CHF _____ <input type="checkbox"/> gross <input type="checkbox"/> net
<b>Expenses:</b> monthly fixed expenses <input type="checkbox"/> yes <input type="checkbox"/> no other expenses <input type="checkbox"/> yes <input type="checkbox"/> no	business car <input type="checkbox"/> yes <input type="checkbox"/> no
<b>Vacation days per year:</b>	<b>Starting date:</b>
<b>Special arrangements:</b>          	
<b>Date:</b> _____	<b>Signature:</b> _____

## For internal use only (please leave empty)

- Lohnstamm** erfasst am: \_\_\_\_\_
- Arbeitsvertrag** erhalten am: \_\_\_\_\_
- Anmeldung **Vorsorgestiftung** erfolgt am: \_\_\_\_\_
- Anmeldung **Quellensteuer** erfolgt am: \_\_\_\_\_